

**Guru Gobind Singh Indraprastha University**

Sector 16 C, Dwarka, New Delhi-110078

Website: www.ipu.ac.in

F. No. IPU-7/Online Counselling/2021/ 1034

Dated: 09/09/21

SCHEDULE OF ONLINE COUNSELLING ROUND 02, ROUND 03, SLIDING ROUND**&****REPORTING OF CANDIDATES TO THE ALLOTTED INSTITUTE/COLLEGE**

- a) MBA(code 101) Through CAT-2020, b) BA LLB/BBA LLB(code 121) Through CLAT UG 2021
and c) LL.M(Regular) (Code 112) Through CLAT PG 2021

ACADEMIC SESSION 2021-22

This is in continuation to University's Schedule Notification No.15/2021, dated 03.09.2021. The Schedule of Round 02, Round 03, Sliding Round & Reporting of Candidates to the Allotted Institute/College for the following programmes for Academic Session 2021-22 is given below:

- MBA (CODE 101) THROUGH CAT 2020
- BA LLB/BBA LLB (CODE 121) THROUGH CLAT UG 2021
- LL.M (REGULAR) (CODE 112) THROUGH CLAT PG 2021

ROUND 02, ROUND 03, SLIDING ROUND & REPORTING OF CANDIDATES TO THE ALLOTTED INSTITUTE/COLLEGE

- MBA (CODE 101) THROUGH CAT 2020
- BA LLB/BBA LLB (CODE 121) THROUGH CLAT UG 2021
- LL.M (REGULAR) (CODE 112) THROUGH CLAT PG 2021

ROUND 02

| Sl. No. | Activity by the candidate | Starting Date | Closing Date |
|---------|---|----------------------------|----------------------------|
| 1. | <u>Choices/Preferences filling</u> Edit/Modify/Add/Delete | 10.09.2021 (04.00 p.m) | 13.09.2021 (11.50 p.m) |
| 2. | Those candidates who have completed the process of Registration within scheduled date and time as per earlier notified schedules of University, but did not Pay the counselling participation fee of Rs.1,000/-, may pay fees and fill choices/preferences | 10.09.2021 (04.00 p.m) | 13.09.2021 (11.50 .m) |
| 3. | <u>Verification of documents for Reserved category candidates who have successfully registered:</u> (Candidates may refer chapter 6:Reservation Policy of Admission Brochure available on website of university) Online Verification of entitlement documents to claim benefit of Reserved Category of Registered Candidates who have paid Counselling Participation fees (i.e. SC/ST/OBC/JKM/PWD/DEFENCE/JAIN) | 11.09.2021 (11.00 a.m.) | 14.09.2021 (11.50 p.m.) |

NOTE:

- For Details Candidates are requested to refer the Admission Brochure for Academic Session 2021-22.
- Candidates are advised to visit regularly the University Website www.ipu.ac.in as well as the online admission website <https://ipu.admissions.nic.in> till the admission process for Academic Session 2021-22 concludes.
- The word mentioned in the schedule has been defined in the Admission Brochure for Academic Session 2021-22.



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| | MINORITY/ ARMY/ EWS). The Candidate claiming benefits under reserved category have to upload the relevant supporting documents duly issued by Competent Authority, if not uploaded earlier. Reservation Certificate (i.e. SC/ST/OBC/JKM/PWD/DEFENCE/JAIN MINORITY/ ARMY/ EWS). The candidates may kindly read Admission Brochure (Chapter 6) to see the details of documents required for being eligible to claim benefit under Reserved Category. | | |
| 4. | Result of Round 02 (16.09.2021) | | |
| 5. | Submit Willingness Freeze / Float of Allotted Seat after every Round of Counselling (Definition of Freeze/Float is defined below) | After declaration of result of Round 02 | 19.09.2021 (11.50 pm) |
| 6. | After the allotment of seat, the candidates will have to pay the part Academic Fee of Rs 40,000/- to confirm the allotment and participation in the subsequent round of counselling, failing which, the candidate will lose any claim to the allotted seat and the candidate will not be considered further for any subsequent round of online counselling. | After declaration of result of Round 02 | 19.09.2021 (11.50 pm) |
| 7. | Candidate can print 1. Provisional Allotment Letter 2. Proof of payment of Part Academic Fee Payment receipt of Rs.40,000/ will be available in candidates profile-., It will be available only for the respective round within the specified period. | After declaration of result of Round 02 | 19.09.2021 (11.50 pm) |
| 8. | Withdrawal of Admissions After depositing of Part Academic Fees of Rs.40,000/-, if a candidate wants to withdraw the admission against the allotted seat, he/she can apply for withdrawal by clicking on the withdrawal option available in his/her account in the admission website within the specified time period, following the online withdrawal procedure | After declaration of result of Round 02 | 19.09.2021 (11.50 pm) |
| ROUND 03 | | | |
| 9. | Choices/Preferences filling Edit/Modify/Add/Delete | 20.09.2021 (04.00 p.m) | 22.09.2021 (11.50 p.m) |
| Result of Round 03 on 24.09.2021 | | | |
| 10. | Submit Willingness Freeze / Float of Allotted Seat after every Round of Counselling (Definition of Freeze/Float is defined below) | After declaration of result of Round 03 | 27.09.2021 (11.50 pm) |
| 11. | After the allotment of seat, the candidates will have to pay the part Academic Fee of Rs 40,000/- to confirm the allotment and participation in | After declaration of result of | 27.09.2021 (11.50 pm) |

NOTE:

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| | the subsequent round of counselling, failing which, the candidate will lose any claim to the allotted seat and the candidate will not be considered further for any subsequent round of online counselling | Round 03 | |
| 12. | Candidate can print 1. Provisional Allotment Letter 2. Proof of payment of Part Academic Fee Payment receipt of Rs.40,000/ will be available in candidates profile-., It will be available only for the respective round within the specified period. | After declaration of result of Round 03 | 27.09.2021 (11.50 pm) |
| 13. | <u>Withdrawal of Admissions</u> After depositing of Part Academic Fees of Rs.40,000/-, if a candidate wants to withdraw the admission against the allotted seat, he/she can apply for withdrawal by clicking on the withdrawal option available in his/her account in the admission website within the specified time period, following the online withdrawal procedure | After declaration of result of Round 03 | 27.09.2021 (11.50 pm) |
| <u>SLIDING OF ALLOTTED SEAT AFTER ROUND 03</u> | | | |
| Only the candidates who have been allocated seats before the sliding round and who paid the part academic fee of INR 40000/- and did not withdraw their admission or did not freeze the allotted seat by following due procedure of the University, shall be eligible for this round. | | | |
| Result of Sliding will be declared on 29.09.2021 | | | |
| 14. | <u>Reporting of candidates to the allotted institute/college</u> | 01.10.2021 (10.00 a.m to 06.00 p.m) | 05.10.2021 (10.00 a.m to 06.00 p.m) |

Choice Filling

1. Choice filling is compulsory for allotment of seat. Candidate will not be considered for online allotment of seat without the filled in choices/preferences.
2. After registration, candidate has to fill choices for allotment, from the list of all possible combinations of all institutes and courses available, in the order of his/her preference, during the choice filling period.
3. Once the period for filling of choices/preferences is over, choices/preferences filled by candidate will be used for allotment of seat.
4. Candidates are advised and encouraged in their own interest to fill maximum number of choices, as it increases the possibility of getting the desirable seat. For the benefit of the candidates, the streamwise and institute-wise and rank-wise Admission Rank cut off data is available on University Website and as relevant link in <https://ipu.admissions.nic.in>.
5. From previous experiences, it has been noted that some candidates fill up very few / limited number of choices, may result in non allotment of seat during seat allotment. Therefore it is once again advised that the candidates should fill as many choices as possible to ensure that they have better chances of allotment of seat.
6. Candidates, however, will be given the opportunity to edit/modify/add/delete preferences after allotment of seat in Round 01 for the subsequent round of counselling.
7. The candidates are also advised to fill choices/preferences, then save the same and then take the print out of the saved choices/preferences to be retained for future reference. 1

NOTE:

1. For Details Candidates are requested to refer the Admission Brochure for Academic Session 2021-22.
2. Candidates are advised to visit regularly the University Website www.ipu.ac.in as well as the online admission website <https://ipu.admissions.nic.in> till the admission process for Academic Session 2021-22 concludes.
3. The word mentioned in the schedule has been defined in the Admission Brochure for Academic Session 2021-22.



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Result / Allocation of Seats in every round

1. After the choice filling period is over, all the choices/preferences filled by the candidate will be considered for online allotment of seat as per merit and respective category and region.
2. All such candidates, as listed below, will not be considered for allotment of seat:
 - i. Candidates who have not paid the counselling participation fee,
 - ii. Paid the counselling participation fee but not registered or vice versa,
 - iii. Paid the counselling participation fee and registered but not filled choices/preferences.
 - iv. Candidates who were allotted a seat in any round but did not pay the part academic fees of ` 40000/- shall not be considered in subsequent round of counselling.
 - v. Any other condition as defined by the communication of the University.
3. Results can be checked by the candidate through his/her account login given during the registration process.
4. Candidate can print Provisional Allotment Letter, if the seat is allotted to him/her.
5. The option of printing the Provisional Allotment Letter will be available only for the respective round; within the specified period and the record will not be available in the subsequent round of online counselling.
6. After the allotment of seat, the candidates will have to pay the part Academic Fee of Rs 40,000/- to confirm the allotment and participation in the subsequent round of counselling, failing which, the candidate will lose any claim to the allotted seat and the candidate will not be considered further for any subsequent round of online counselling, even if he wishes to.
7. Candidate can pay the admission fee against the provisionally allotted seat through Online option which are same as in case of the Counselling Participation Fee.
 - i. Through Net Banking/Credit Card/Debit Card.
8. Candidate can print
 1. Provisional Allotment Letter
 2. Proof of payment of Part Academic Fee Payment receipt of Rs.40,000/ will be available in candidates profile-.,

It will be available only for the respective round within the specified period.

Freeze / Float of Allotted Seat after every Round of Counselling

1. After every round of Counselling, if the candidate is satisfied with the seat allotted to him and does not want to participate in subsequent rounds of counselling for upgradation, he/she can freeze his/her allotted seat by clicking the freeze option available in his/her account in the counselling website within the specified time period.
2. If the candidate wants to upgrade his/ her choice by participating in next round of counseling as per his/ her filled choices should choose option Float.
3. Those candidates who opts „FLOAT“ option will be able to participate in next round of counselling and his/ her allotted seat will get retained if the candidate is not able to get higher choice.

Withdrawal and Fee Refund after online Rounds of Counselling

1. After depositing of Academic Fees, if a candidate wants to withdraw the admission against the allotted seat, he/she can apply for withdrawal by clicking on the withdrawal option available in his/her account in the admission website within the specified time period, following the online withdrawal procedure.
2. All candidates who have withdrawn, froze their seat, not paid the Part Academic Fee of Rs. 40,000/- and who do not fulfill the eligibility criteria, will not be participating in the subsequent round of online counselling and the vacancies with respect to such candidates will be considered for allotment of seat in subsequent Rounds.

NOTE:

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2. Candidates are advised to visit regularly the University Website www.ipu.ac.in as well as the online admission website <https://ipu.admissions.nic.in> till the admission process for Academic Session 2021-22 concludes.
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Last Round of Allotment of Seats for Online Counselling

1. In the last round of online-counselling, the seats (region-wise) and category wise shall be converted to unreserved category after doing seat allotment of the reserved category.
2. Only the candidates allocated seats, who have paid the Part Academic Fees of INR 40000/-, have not frozen their allotment, and have not withdrawn as per procedure notified, shall be eligible for the sliding round of online counselling.

Sliding of Allotted Seat after Last Round of Online Allotment of Seats:

1. Enumerated below is the standard procedure;
2. Only the candidates who have been allocated seats before the sliding round and who paid the part academic fee of INR 40000/- and did not withdraw their admission or did not freeze the allotted seat by following due procedure of the University, shall be eligible for this round.
3. The sliding round shall be based on the preferences already entered by the candidates in the online counselling system on the basis of merit of CET of the candidates.
4. If a candidate, who has paid the Part Academic Fees does not want to participate in the sliding round, then such candidates must freeze their allotment.
5. After the sliding round, the allocated candidates must report to the allocated institutions for verification of documents and payment of the balance amount of fees (if any).

Reporting of candidates to the allotted institute/college:

1. After the sliding round of online seat allotment, the candidate, if allotted a seat/retained the seat from earlier allotment/upgraded to higher choices/preferences, and if he/she has made the payment of part Academic Fee of Rs 40,000/-, he can generate Provisional Admission Slip
Candidate can print
3. Provisional Allotment Letter
4. Proof of payment of Part Academic Fee Payment receipt of Rs.40,000/ will be available in candidates profile-.,
2. It will be available only for the respective round within the specified period.
3. The Candidate are required to report and join the respective School/college with the Provisional Allotment Letter, and the necessary record for verification of documents at the School / institution/college and pay the balance amount of fees (if any), as per schedule notified on the website, failing which the admission shall be automatically cancelled.
4. The institutions / University Schools of Studies shall report the status of reported and non-reported candidates to the University. The vacant seats after the sliding round of online counselling and seats vacant due to non-reporting of candidates only shall be considered for spot counselling of the admission year.
5. All admissions in the University shall be provisional till regularized by the University.
6. Result Awaited candidates may please see the provisions contained in the clause 3.5 of Part A. 6. Candidates who report to the allocated institutions and are reflected in the list submitted by the institutions as reported / admitted, shall be called "admitted students", and if they wish to withdraw/cancel their admission, then they have to apply as per the refund policy of the University. The detailed refund policy of the University shall be notified separately on the University website.

All candidates who wish to participate in the online counselling for admission are advised in their own interest to visit the University website www.ipu.ac.in as well as the online admission website <https://ipu.admissions.nic.in> for regular updates.

Geeta Mahajan
Deputy Registrar (Admissions)

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1. Dean / Directors, GGSIP University for information
2. Controller of Finance, GGSIP University, for information.
3. Consultant, Admissions for information
4. AR, Vice Chancellor Sectt., GGSIP University for information of Hon'ble Vice Chancellor.
5. AR, Registrar, GGSIP University, for information of Registrar.
6. PRO, GGSIP University with a request to display Schedule on the University's Notice Board(s).
7. Manager, Indian Bank for n/a.
8. NIC for uploading on <https://ipu.admissions.nic.in>.
9. EDP Section of Admissions Branch.
10. Guard File.

Sanjay Dalal
Section Officer (Admissions)

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